
EDITORIAL POLICY

At least one issue of JOVACET will be published per year. Unsolicited articles are welcome for consideration and should be uploaded onto JOVACET's website online journal or emailed to the journal's administrator, Catherine Robertson, at cathy@tcrobertson.co.za.

The editor(s) are accountable for everything published in the journal and will therefore:

- Work towards improving the contents of the journal;
- Adopt peer review methods best suited for the journal and the research community it serves;
- Ensure that all manuscripts have been reviewed by appropriate reviewers;
- Ensure quality assurance processes are in place for the material that is published; and
- Uphold the highest standards of integrity, intellectual rigour and ethics.

The editor(s) will not disclose any information about the submitted manuscripts or their authors to anyone other than the author(s) and reviewer(s), as appropriate. The editor(s) will not use submitted material in any way whatsoever without the written consent of the author(s).

Submitted articles will be reviewed by two anonymous external referees. Appropriate papers will be reviewed according to their significance and validity. Articles that have been submitted must not have been published or accepted for publication elsewhere. The editor(s) are responsible for deciding which of the manuscripts submitted to the journal will be published. The decision of the editor(s) to accept or reject a manuscript will be based on the importance of the manuscript, its originality and clarity, the validity of the study and its relevance to the journal's scope. Considerations will also include current legal requirements regarding defamation, copyright infringement and plagiarism.

Submissions may not exceed the 8 000-word limit and must contain a title, abstract of not more than 200 words and be correctly and completely referenced according to the Harvard system of referencing. Footnotes should be kept to a minimum. Tables should be positioned where they are referred to and not be submitted separately. Authors are requested to consult the author's guidelines on the website.

The article should not contain any identification of the author and should be anonymised as far as possible. The name(s) and affiliations of the author(s), as well as their email address, should appear on a separate page.

Each author will receive a copy of the journal in which the article appears. The article becomes the copyright of the publishers of the journal. The journal is freely available on the website: www.epubs.ac.za/index.php/jovacet.